

# CITY OF HUBBARD

MARY ALDERMAN, Mayor  
JASON PATRICK, City Manager  
DIANA ECHARTEA, City Secretary

KENNETH BALDWIN, Mayor Pro-Tem  
CHRISSA WILKINS-SPIGENER, Court Clerk  
WAYNE TAYLOR, Alderman

ROGER LYNCH, Alderman  
CHRIS HOWELL, Alderman  
MARTY KIMBROUGH, Alderman

## NOTICE OF REGULAR CITY COUNCIL MEETING MINUTES

September 14, 2021

### **I. Call to Order, Proof of Posting, Proof of Notification**

Mayor, Mary Alderman called the Regular Meeting to order and announced a quorum was present with Kenneth Baldwin, Wayne Taylor, Marty Kimbrough and Roger Lynch. Chris Howell was absent. Followed by the Pledge of Allegiance.

### **II. PUBLIC COMMENTS - None**

### **III. PUBLIC HEARING**

- A. Specific Use Permit Application – James Schneider requesting placement of a manufactured home at an address of NE 8<sup>th</sup> Street in Hubbard Tx. Mr. Schneider was present and discussed his plans with the council.

- IV. PRESENTATION(S): Sam Lilley, Grant Works representative; provided a presentation of TDA Form A1024 CDBG Section 3 Goals and Concepts as related to the CDBG Program and Grant Contract Number 7220199 by teleconference. No formal action was needed by the council.

### **V. REGULAR SESSION:**

- A. James Schneider's Specific Use Permit Application.

Wayne Taylor made the motion to approve James Schneider's Specific Use Permit, seconded by Marty Kimbrough. The vote was 4 to 0. Motion carried.

- B. Ordinance 092021-09 adopting the 2021/2022 fiscal year budget.

Marty Kimbrough made the motion to approve adopting the Ordinance 092021-09 adopting 2021/2022 fiscal year budget; seconded by Roger Lynch. This budget will raise more total property taxes than last year's budget by \$276.33 which is 0.0595% and of that amount \$2,784.83 is tax revenue to be raised from new property added to the tax roll this year. The vote was 4 to 0. Motion carried.

- C. Ordinance 092021-10 adopting the Ad Valorem Tax Rate of \$.6894/100 for maintenance and operations and Ad Valorem Tax Rate of \$.1033/100 for Interest and Sinking for the Debt Service Fund of the City of Hubbard for the year 2021.

Roger Lynch made the motion to approve adopting the Ad Valorem Tax Rate of \$.6894/100 for maintenance and operations and Ad Valorem Tax Rate of \$.1033/100 for Interest and Sinking for the Debt Service Fund of the City of Hubbard for the year 2021; seconded by Wayne Taylor. The vote was 4 to 0. Motion carried.

D. 2021 tax rate to ratify the property tax increase.

Roger Lynch made the motion to approve ratifying the 2021 property tax rate; seconded by Marty Kimbrough. The vote was 4 to 0. Motion carried.

E. Hubbard Economic Development Corporations' 2021-2022 Fiscal Year Budget.

Roger Lynch made the motion to approve the Hubbard Economic Development Corporations' 2021-2022 Fiscal Year Budget; seconded by Wayne Taylor. The vote was 4 to 0. Motion carried.

F. 5-year Bank Depository Agreement with Citizens State Bank for city accounts.

Marty Kimbrough made the motion to approve the Bank Depository Agreement with Citizens State Bank for 5 years; seconded by Kenneth Baldwin. The vote was 4 to 0. Motion carried.

G. Ordinance 092021-11 Establishing a two-way stop sign at the intersection of NE 7<sup>th</sup> Street and Live Oak.

Marty Kimbrough made the motion to approve Ordinance 092021-11 establishing a two-way stop sign at the intersection of NE 7<sup>th</sup> Street and Live Oak; seconded by Roger Lynch. The vote was 4 to 0. Motion carried.

H. Ordinance 092021-12 amending 2020/2021 fiscal year budget.

Roger Lynch made the motion to approve Ordinance 092021-12 amending 2020/2021 fiscal year budget; seconded Wayne Taylor. The vote was 4 to 0. Motion carried.

I. Minutes of August 17, 2021.

Wayne Taylor made the motion to approve the minutes of August 17, 2021; seconded by Kenneth Baldwin. The vote was 4 to 0. Motion carried.

J. Financial statements for August 2021

Wayne Taylor made the motion to approve the financial statements for August 2021; seconded by Kenneth Baldwin. The vote was 4 to 0. Motion carried.

## VI. REPORTS

Jason Patrick reported the Police Department received 257 calls for service, 121 violations issued with 10 citations issued to minors. The department has implemented a nightly check on each business in town and left notices to owners their buildings were checked; in case of unlocked doors or suspicious activity.

Mr. Patrick also reported the following: Multi-housing project and Family Dollar should start in the next 30 days, Marvin Mathis is building 6 houses and Mr. Guillermo Briceno continues to work on his housing projects.

Larry Hawthorne reported on the Wheatley Recreation Center. The center submitted an application to the Smith Foundation for grant funds on August 31, 2021. Between August 7<sup>th</sup> to August 28<sup>th</sup> the center has served 316 families and a schedule for the next 3 months was provided for the Food Drive. Roof coating was completed at the Justice Center; due to leaks during the rain.

## VII. ADJOURNMENT

Roger Lynch made the motion to adjourn the meeting; seconded by Wayne Taylor. The vote was 4 to 0. Motion carried.

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Mary Alderman, Mayor

ATTEST:

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Diana Echartea, City Secretary