

# CITY OF HUBBARD

MARY ALDERMAN, Mayor  
JASON PATRICK, City Manager  
DIANA HALL, City Secretary  
CAROL WALLACE, Utility Clerk

KENNETH BALDWIN, Mayor Pro-Tem  
SIMONE JOHNSON, Alderman  
CHRIS WILKINS-SPIGENER, Court Clerk

ROGER LYNCH, Alderman  
WAYNE TAYLOR, Alderman  
MARTY KIMBROUGH, Alderman

## MINUTES OF REGULAR MEETING NOVEMBER 14, 2023

### Call to Order, Proof of Posting, Proof of Notification

Mayor, Mary Alderman called the Regular Meeting to order at 6:00 p.m. and announced a quorum was present with Kenneth Baldwin, Wayne Taylor, Roger Lynch and Simone Johnson. Marty Kimbrough was absent. Followed by the Pledge of Allegiance

### INFORMAL CITIZEN COMMENTS (open for 5 minutes only) - None

#### I. DISCUSSION

##### A. KSA Engineer's Water Supply and Distribution System Study and lift station project.

Danny Hayes, KSA representative was present and discussed the following: 2022 water usage was extremely high; population is up a little and projected to show some growth. A CCN amendment will need to be completed to increase permit amount and accommodate for the future growth. Lift station project will be advertised for bids on November 30<sup>th</sup> and December 7<sup>th</sup>; with bid openings on December 15<sup>th</sup>.

##### B. Carolyn Thompson - to discuss donating alley located on SW Second and Cedar Avenue to Lovely Hope Baptist Church.

Ms. Thompson was present and requested council to consider donating alley located on SW Second and Cedar Avenue to Lovely Hope Baptist Church. Council advised the owners of adjoining property will have to petition to the city in order to consider any action.

##### C. Phillis Olson to discuss 5<sup>th</sup> street deteriorating condition.

Ms. Olson was not present but City Manager, Jason Patrick discussed the concerns she had with a neighbor using a closed road adjoining Ms. Olson's property.

#### II. AGENDA ITEMS

##### A. Petition from Russell, Rainey and Shirley Bennett to close alleyway between Lots 1 through 8 of Block #83.

Wayne Taylor made the motion to approve the Petition from Russell, Rainey and Shirley Bennett to close alleyway between Lots 1 through 8 of Block #83. The vote was 4 to 0. Motion carried.

##### B. Ordinance No 112023-39 closing, vacating and abandoning the alley between Lots 1 through 8 of Block #83 of the Original Town of Hubbard, Hill County, Texas said alley being bounded on the Northeast end by S Pecan Ave and on the Southwest by S Live Oak Ave. in the City of Hubbard and Authorizing the City Manager to Execute a Quit Claim or Deed Without Warranty.

C. Simone Johnson made the motion to approve Ordinance No 112023-39 closing, vacating and abandoning the alley between Lots 1 through 8 of Block #83 of the Original Town of Hubbard, Hill County, Texas said alley being bounded on the Northeast end by S Pecan Ave and on the Southwest by S Live Oak Ave. in the City of Hubbard and Authorizing the City Manager to Execute a Quit Claim or Deed Without Warranty; seconded by Roger Lynch. The vote was 4 to 0. Motion carried.

D. October 24, 2023 minutes.

Roger Lynch made the motion to approve the October 24, 2023 minutes; seconded by Wayne Taylor. The vote was 4 to 0. Motion carried.

E. October 2023 financials.

Roger Lynch made the motion to approve the October 2023 financials; seconded by Wayne Taylor. The vote was 4 to 0. Motion carried.

### III. MONTHLY REPORTS

Jason Patrick, City Manager/Chief of Police reported the following monthly activity: ATMOS will soon start a multi-phase project replacing all gas within the city limits and a completion date of 2-years; representatives will be involved with citizens for explanations and complaints. Initially ATMOS will start with 5 crews, then add more as needed. No gas will be turned off but only at reconnection time. WR Utilities has negotiated with City Manager for a bid reduction on ditches and drainage work; city crew will be assisting during the project. The Police department responded to 247 calls and assisted a local resident regarding an attack by a family member.

Larry Hawthorn reported the Wheatley Recreation center's monthly activity: still taking donations for food give-away: 738 total family members were assisted during September – October 2023 and upcoming events scheduled in November and December 2023.

Kenneth Baldwin reported on the Fire Department's monthly activity: 45 calls for service and all vehicles have been serviced.

### IV. ADJOURNMENT

Wayne Taylor made the motion to adjourn the regular session of November 14, 2023; seconded by Kenneth Baldwin. The vote was 4 to 0. Motion carried.

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Mary Alderman, Mayor

ATTEST:

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Diana Hall, City Secretary