

# CITY OF HUBBARD

MARY ALDERMAN  
Mayor

KENNETH BALDWIN  
Mayor Pro-Tem

AUDREY JOHNSON  
Council Member

JASON PATRICK  
City Manager

DIANA ECHARTEA  
City Secretary

EVLYN HAWTHORNE  
Council Member

CHRISSA BYRD  
Municipal Court Clerk

KAYLA CARGILE  
City Clerk

LYNN HAMMER  
Council Member

## MINUTES OF SPECIAL CITY COUNCIL MEETING May 19, 2020 at 6:00 pm

### **I. Call to Order, Proof of Posting, Proof of Notification**

Mayor, Mary Alderman called the Regular Meeting to order and announced a quorum was present with Kenneth Baldwin, Lynn Hammer and Audrey Johnson. Evlyn Hawthorne attended the meeting via teleconference; followed by the Pledge of Allegiance.

### **II. *Public Comments: Persons may address the City Council on any issues during this time. (limited to 3 minutes per speaker)* - There were no public comments.**

Connie Davis – Ms. Davis requested to appear before council to discuss changing utility rates for Churches from commercial to residential, however, she was not present at this meeting. The City Manager did previously discuss with her the city’s operations on utility rates for Churches, and concurred with city policy.

### **III. ACTION ITEMS**

#### **A. COVID-19 amendments issued by the Governor and/or the Mayor’s Fourth Amended Order issued on April 15, 2020.**

At time of posting agenda the Governor was not scheduled to amended orders until May 18, 2020. The governor announced at a press conference that the state is moving to Phase II of his re-opening plan. This means many new businesses will be allowed to re-open using certain protocols. Social distancing is still in effect.

#### **B. Opening Hubbard Pool.**

Lynn Hammer made the motion to approve opening the pool on or after Memorial Day 2020, seconded by Kenneth Baldwin. The vote was 4 to 0. Motion carried.

C. Amending Fire Department's budget for fiscal year 2019-2020.

The fire department requested additional funds for clothing and cleaning of protective gear due to the increase in volunteers. Lynn Hammer made the motion to approve amending the fire department's budget by moving a line item within their budget to meet purchase, seconded by Audrey Johnson. The vote was 4 to 0. Motion carried.

D. Resolution for the Adoption of the Hill County Hazard Mitigation Action Plan.

Jason Patrick stated the resolution was needed to apply for grants thru State and Federal funds. Lynn Hammer made the motion to approve the Resolution for the adoption of the Hill County Hazard Mitigation Action Plan, seconded by Audrey Johnson. The vote was 4 to 0. Motion carried.

E. Republic Services rate increase to be effective July 1, 2020.

Republic Services submitted a rate adjustment to reflect an increase of 3.2% in the Consumer Price Index.

Lynn Hammer made the motion to approve the rate adjustment with Republic Services, seconded by Kenneth Baldwin. The vote was 4 to 0. Motion carried.

F. Ordinance 05122020-01 - An Ordinance amending appendix A, Section A7.008 of the Code of Ordinances of the City of Hubbard, Texas entitled Garbage collection rates to provide for an increase in fees that will take effective on the July Water Billing Cycle of 2020 which is paid in August 2020. This rate increase is due to Republic Services Waste Collections raising their rate.

Lynn Hammer made the motion to approve Ordinance 05122020-01 amending garbage collection rates, seconded by Kenneth Baldwin. The vote was 4 to 0. Motion carried.

G. Rectifying Specific Use Permit for Joaquin Hernandez - Mr. Hernandez requested the existing location be changed from residential to commercial due to frontage road location for a new business to be located at 1017 NE 4<sup>th</sup> Street in Hubbard, Texas.

Council previously discussed permit application and approved without action. Lynn Hammer made the motion to approve Specific Use Permit issued by Joaquin Hernandez, seconded by Kenneth Baldwin. The vote was 4 to 0. Motion carried.

H. Rectifying Specific Use Permit for Edward Saldana - applicant requested to build a Tiny Home to be located at 1018 North Magnolia in Hubbard, Texas.

Council previously discussed permit application and approved without action. Lynn Hammer made the motion to approve Specific Use Permit issued by Edward Saldana, seconded by Kenneth Baldwin. The vote was 4 to 0. Motion carried

I. Minutes of March 30, 2020.

Kenneth Baldwin made the motion to approve the minutes of March 30, 2020, seconded by Lynn Hammer. The vote 4 to 0. Motion carried.

J. Financial statements for April 2020.

Audrey Johnson made the motion to approve the financial statements for April 2020, seconded by Kenneth Baldwin. The vote was 4 to 0. Motion carried.

IV. REPORTS

Jason Patrick reported on the police department's monthly activity and the following: unauthorized street materials were taken but recovered, lift station needed repairs, construction ongoing on 7<sup>th</sup> street, pump issues at the water plant but still under warranty, rotating schedules for city hall staff and locked doors continued, however, door bell has been installed for customer service, gradually installing city signs per city ordinance, social distancing of 6 foot continues with parties of no more than 10.

V. ADJOURNMENT

Audrey Johnson made the motion to adjourn the Regular meeting, seconded by Kenneth Baldwin. The vote was 4 to 0. Motion carried.

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Mary Alderman, Mayor

ATTEST:

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Diana Echartea, City Secretary