

CITY OF HUBBARD

MARY ALDERMAN
Mayor
JASON PATRICK
City Manager
CHRIS BYRD
Municipal Court Clerk
MARTY KIMBROUGH
Council Member

KENNETH BALDWIN
Mayor Pro-Tem
DIANA ECHARTEA
City Secretary
KAYLA CARGILE
City Clerk

AUDREY JOHNSON
Council Member
CHRIS HOWELL
Council Member
WAYNE TAYLOR
Council Member

NOTICE OF SPECIAL CALLED CITY COUNCIL MEETING MINUTES MARCH 9, 2021

I. Call to Order, Proof of Posting, Proof of Notification

Mayor, Mary Alderman called the Special Called Meeting to order and announced a quorum was present with Kenneth Baldwin, Chris Howell, Audrey Johnson, Wayne Taylor and Marty Kimbrough present. Followed by the Pledge of Allegiance. Zoom was available during this meeting with the following link: <https://zoom.us/j/99805525339> Meeting ID: 998 0552 5339 One tap mobile +1 346 248 7799 US (Houston)

II. Public Comments - None

III. Public Hearing

A. Specific Use Permit Application – Tashon Williams was not present. No objections received by the City.

IV. CITIZEN PARTICPATION/DISCUSSION

A. Guillero Briceuo discussed multi-housing unit project at South Magnolia building single family homes. Considering property next to General Dollar and houses would face South 1st. Before closing on the property, he would like to know if the area could be changed from Commercial to Residential. City Manager recommended presenting plans to the city and place on the agenda for an action item.

B. Jason Kruse discussed the upkeep of the City Parks and Recreation areas. Concerns with stickers, need of additional trash cans and inquired about a maintenance schedule. City Manager will look into the management of the parks.

V. ACTION ITEMS

A. Specific Use Permit for Tashon Williams.

Chris Howell stated he thought the city did not allow manufactured homes to be used as rental property. Kenneth Baldwin made the motion to reject Tashon Williams Specific Use Permit for a Manufactured Home at an address of 703 SW First Street, seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

B. Bids/repairs to culverts and ditches at Roger Seaton property.

Jason Patrick stated Mr. Seaton had two bids and one contractor stated he would not do the work.

Kenneth Baldwin made the motion to table this item until we can get more information from the State regarding the diversion of water and city will look into cleaning some of the area, seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

C. High customer water usage in February 2021; billed in March 2021.

Jason Patrick stated the city's usage was a record month of 5% loss because of having no water, however, a normal month is around 25%. After discussing methods of assisting residents with unpredicted water loss and overages; Marty Kimbrough made the motion to take a 3-month average and bill each customer for that amount, seconded by Wayne Taylor. The vote was 0 to 5. Motion failed.

Wayne Taylor made a motion to give a 25% discount across the board on all water bills after their standard minimum amount and to arrange payment plans on a case-by-case basis for customers who have an extreme high water usage, seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

D. Limiting the development of the Multi-housing Grant between Mesquite and Walnut Avenue due to contamination on the lot.

Marty Kimbrough made the motion to not use the contaminated land for the development of multi-housing and to approve limiting the number of houses, if needed; seconded by Audrey Johnson. The vote was 5 to 0. Motion carried.

E. Subdividing the Multi-housing lots at the time of development, so that each unit is on its own property.

Marty Kimbrough made the motion to approve building separate houses during the development between Mesquite and Walnut Avenue, seconded by Audrey Johnson. The vote was 5 to 0. Motion carried.

F. Minutes of January 19, 2021.

Wayne Taylor made the motion to approve the minutes of January 19, 2021, seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

G. Financial statements for January 2021.

Chris Howell inquired about an alleged discrepancy in the Profit and Loss report for January 2021, Account 6475 in the amount of \$148.43 and Profit and Loss Budget vs. Actual FY 10-2020 to 09-21.

Marty Kimbrough made the motion to approve the January 2021 financial statements, seconded by Audrey Johnson. Marty Kimbrough, Audrey Johnson, Wayne Taylor and Kenneth Baldwin voted aye. Chris Howell abstained. Motion carried.

VI. REPORTS

Monthly reports were presented by the following departments:

- A. Police Department/City Manager monthly report.
- B. Wheatly Recreation Center monthly report.
- C. Fire Department monthly report.

VII. ADJOURNMENT

Audrey Johnson made the motion to adjourn the special called meeting, seconded by Kenneth Baldwin. The vote was 5 to 0. Motion carried.

Mary Alderman, Mayor

ATTEST:

Diana Echartea, City Secretary