

# CITY OF HUBBARD

MARY ALDERMAN, Mayor  
JASON PATRICK, City Manager  
DIANA HALL, City Secretary  
CAROL WALLACE, Utility Clerk

KENNETH BALDWIN, Mayor Pro-Tem  
SIMONE JOHNSON, Alderman  
CHRIS WILKINS-SPIGENER, Court Clerk

ROGER LYNCH, Alderman  
WAYNE TAYLOR, Alderman  
MARTY KIMBROUGH, Alderman

## MINUTES OF REGULAR MEETING MARCH 21, 2023

### Call to Order, Proof of Posting, Proof of Notification

Mayor Mary Alderman called the Regular Meeting to order and announced a quorum was present with Kenneth Baldwin, Wayne Taylor, Marty Kimbrough, Roger Lynch and Simone Johnson. Followed by the Pledge of Allegiance

**INFORMAL CITIZEN COMMENTS (open for 5 minutes only)** - Lydia Ortigo was present to discuss her opposition in Mr. Woods moving in a manufactured home at 401 NE 6<sup>th</sup> Street.

#### I. PUBLIC COMMENTS

Specific Use Permit Application – Paul W. Woods was present to discuss moving in a 28x48 Manufactured Home at 401 NE 6<sup>th</sup> Street; Mr. Woods stated it is a new double wide home, will be underpinned and final selection of home is bigger than what was initially presented.,

Aaron Waltz was present, requesting a five (5) foot variance for a detached shed using a pre-existing layout at 305 NW 2<sup>nd</sup> Street. Mr. Waltz stated the previous shed was dilapidated and has been rebuilt with 8-foot ceilings, has no water but has existing 220 electrical outlet. Council advised Mr. Waltz to obtain permits.

#### II. AGENDA ITEMS

##### A. Specific Use Permit Application from Paul W. Woods.

After Mr. Woods discussion, Lydia Ortigo had no opposition.

Marty Kimbrough made the motion to approve specific use permit application from Paul Woods; seconded by Simone Johnson. The vote was 5 to 0. Motion carried.

##### B. Aaron Waltz request for a five (5) foot variance for a detached shed using a pre-existing layout at 305 NW 2<sup>nd</sup> Street.

Wayne Taylor made the motion to approve Aaron Waltz request for a five (5) foot variance for a detached shed at 305 NW 2<sup>nd</sup> street; seconded by Kenneth Baldwin. The vote was 5 to 0. Motion carried.

##### C. Certification of Unopposed Candidates for the May 6, 2023 General Election.

Marty Kimbrough made the motion to approve the City Secretary's Certification of Unopposed Candidates for the May 6, 2023 General Election; seconded by Roger Lynch. The vote was 5 to 0. Motion carried.

D. Order declaring the May 6, 2023 General Election cancelled in accordance with Section 3.053 of the Texas Election Code.

Wayne Taylor made the motion to approve Order declaring the May 6, 2023 General Election cancelled in accordance with Section 3.053 of the Texas Election Code; seconded by Simone Johnson. The vote was 5 to 0. Motion carried.

E. Minutes of February 21, 2023

Simone Johnson made the motion to approve the minutes of February 21, 2023; seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

F. February 2023 financials.

Roger Lynch made the motion to approve the February 2023 financials; seconded by Wayne Taylor. The vote was 5 to 0. Motion carried.

### **III. DISCUSSION**

G. Discuss Solid Waste Disposal Contract RFP(s) from the following for the business of collecting and disposing of residential and commercial garbage, trash, brush, rubbish, debris, hazardous wastes and other refuse and residential recyclable material within the corporate limits of Hubbard.

(RFP - Placed in Order of Receipt)

1. Republic Services – Laura Capehart, Municipal Sales Manager
2. Frontier Waste Solutions – Sabrina Norton, Municipal Sales Manager

The council reviewed each proposal and discussed services by each. No formal action was taken by Council.

### **IV. MONTHLY REPORTS**

Jason Patrick discussed the police department's monthly activity and as City Manager discussed the following: Certificates of Obligation monies are deposited; KSA Engineers are reviewing alternatives for additional water source, infrastructure, etc.; applying for a Downtown Revitalization grant of \$500,000 for new sidewalks from Family Dollar to Highway 31; issues with Highway 171 to Hillsboro failing skid test and cars hydroplaning, TXDOT will look into this further; fire inspector reported the Recovered and Free sprinkler system is inoperable and will have to be fixed or it shuts down. City Manager recommended assisting the facility by providing the needed waterline for their sprinkler system.

Larry Hawthorne reported 348 individuals were served by the food bank. Tarrant County Area Food bank funding is being cut and will require charging a fee for food and transportation.

Kenneth Baldwin reported 27 calls currently and 45 calls for last month. Also attended a Fentanyl Class.

### **V. ADJOURNMENT**

Kenneth Baldwin made the motion to adjourn the regular meeting; seconded by Roger Lynch. The vote was 5 to 0. Motion carried.

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Mary Alderman, Mayor

ATTEST:

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Diana Hall, City Secretary