

# CITY OF HUBBARD

MARY ALDERMAN, Mayor  
JASON PATRICK, City Manager  
DIANA HALL, City Secretary  
CAROL WALLACE, Municipal Clerk  
EMILY WILSON, Utility Clerk

KENNETH BALDWIN, Mayor Pro-Tem  
SIMONE JOHNSON, Alderman  
BRANDON IVY, Alderman

ROGER LYNCH, Alderman  
WAYNE TAYLOR, Alderman

## MINUTES OF REGULAR MEETING JUNE 4, 2024

### Call to Order, Proof of Posting, Proof of Notification

Mayor, Mary Alderman called the Regular Meeting to order at 6:00 p.m. and announced a quorum was present with Kenneth Baldwin, Wayne Taylor, Roger Lynch, Brandon Ivy and Simone Johnson. Followed by the Pledge of Allegiance

### INFORMAL CITIZEN COMMENTS (open for 5 minutes only) - None

#### I. INDUCTION OF ELECTED COUNCIL MEMBERS

- A. City Manager, Jason Patrick performed the induction for newly elected Council Members per LGC § 22.006 for Type A Municipalities.

#### II. DISCUSSION

- A. Specific Use Permit - Lee Earler III was present to discuss opening commercial business Lee's Wrecker service at 100 SE 2<sup>nd</sup> Street and impounds for the City of Hubbard. Mr. Earler stated the following: he is licensed and registered for 50 cars; property is insured and will maintain the property; his business will be on rotation with the county; overflow will go somewhere on a temporary basis and a office will be inside the fenced area.
- B. Specific Use Permit - Marcus and Charity Simmons were present to discuss moving in a manufactured home at 600 SW 4<sup>th</sup> Street.
- C. Matthew Ferguson was not present to discuss using classrooms at the Gym for boxing/self-defense training facility.

#### III. AGENDA ITEMS

- A. Appointing a Mayor Pro-Tem.

Roger Lynch made the motion to appoint Kenneth Baldwin as Mayor Pro-Tem; seconded by Simone Johnson. Roger Lynch, Simone Johnson, Wayne Taylor and Brandon Ivy voted aye. Kenneth Baldwin abstained. Motion carried.

- B. Ordinance No 062024-43 certifying election results from May 4, 2024.

Wayne Taylor made the motion to approve Ordinance No 062024-43 certifying the election results of May 4, 2024; seconded by Kenneth Baldwin. The vote was 5 to 0. Motion carried.

- C. Specific Use Permit application for establishing commercial business "Lee's Wrecker" at 100 SE 2<sup>nd</sup> Street.

Simone Johnson made the motion to approve Lee Earler's Specific Use Permit Application for establishing a commercial business "Lee's Wrecker" at 100 SE 2<sup>nd</sup> Street. The vote was 5 to 0. Motion carried.

- D. Marcus and Charity Simmons Specific Use Permit application for moving in a manufactured home at 600 SW 4<sup>th</sup> Street.

Wayne Taylor made the motion to approve Marcus and Charity Simmons' Specific Use Permit Application for a manufactured home at 600 SW 4<sup>th</sup> Street; seconded by Brandon Ivy. The vote was 5 to 0. Motion carried.

- E. Danny Hayes, KSA representative to discuss summary of bid results for school lift station improvements and consider action.

Mr. Hayes reported the lowest bid received was from Blackrock Construction. of Mansfield, Texas with a total bid amount of \$333,364.00. Based upon their review of the information submitted and the list of similar project experience provided, Blackrock Construction, appears to be qualified to perform the work required.

Wayne Taylor made the motion to award the school lift station project to Blackrock Construction for a bid amount of \$333,364.00; seconded by Kenneth Baldwin. The vote was 5 to 0. Motion carried.

- F. Resolution reviewing and readopting the City of Hubbard Investment Policy; and determining that the meeting at which this Resolution is passed was noticed and has been open to the public as required by law.

Simone Johnson made the motion to approve Resolution readopting the City of Hubbard's Investment Policy; seconded by Roger Lynch. The vote was 5 to 0. Motion carried.

- G. Ordinance No 062024-44 An Ordinance continuing the existence of a Juvenile Curfew as described in Chapter 8, Article 8.02 of the Code of Ordinances of the City of Hubbard, Texas, entitled Curfew to provide a Juvenile Curfew within the city of limits of Hubbard, Hill County, Texas. This Ordinance is to take effect upon passage of this review.

Roger Lynch made the motion to approve Ordinance No 062024-44 An Ordinance continuing the existence of a Juvenile Curfew as described in Chapter 8, Article 8.02 of the Code of Ordinances of the City of Hubbard, Texas, entitled Curfew to provide a Juvenile Curfew within the city of limits of Hubbard, Hill County, Texas; seconded by Simone Johnson. The vote was 5 to 0. Motion carried.

- H. Ordinance No 062024-45 An Ordinance amending Appendix A, Fee Schedule Article A6.000 Utility Related Fees Section A6.008 Garbage collection service rates, Section 2 to be amended.

Simone Johnson made the motion to approve Ordinance No 062024-45 An Ordinance amending Appendix A, Fee Schedule Article A6.000 Utility Related Fees Section A6.008 Garbage collection service rates, Section 2 to be amended; seconded by Roger Lynch. Simone Johnson, Roger Lynch, Kenneth Baldwin and Brandon Ivy voted aye. Wayne Taylor vote nay. Motion carried.

- I. Minutes of April 16, 2024 and May 15, 2024.

Wayne Taylor made the motion to approve minutes of April 16, 2024 and May 15, 2024; seconded by Roger Lynch. The vote was 5 to 0. Motion carried.

J. April and May 2024 financials.

Kenneth Baldwin made the motion to approve the April and May 2024 financials; seconded by Simone Johnson. The vote was 5 to 0. Motion carried.

#### **IV. MONTHLY REPORTS**

City Manager/Chief of Police, Jason Patrick reported the following monthly activities: sewer lines at city hall collapsed and repaired; claim was filed with TML for collapsed lines but only covered a portion of the cost; some upgrades in city hall have been done i.e. painting and rearrangement of offices; roof is leaking; city awarded \$500,000 grant for downtown revitalization; hired Emily Wilson as Utility Clerk and Carol Wallace is now Court Clerk; issues at lift stations due to storms and still waiting on 171 road repairs.

Larry Hawthorne reported the following monthly activities for the Wheatley Recreation Center: will have writing tablets to teach kids how to write in cursive; celebrating C.M. Blanks 50<sup>th</sup> Anniversary in July; April Food Bank served 277 families and Summer Program started on June 3, 2024.

Kenneth Baldwin reported the following monthly activities for the Fire Department: 39 calls for service in May and 40 for April. Two trucks have been inoperable.

#### **V. ADJOURNMENT**

Roger Lynch made the motion to adjourn the Regular Session; seconded by Wayne Taylor. The vote was 5 to 0. Motion carried.

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Mary Alderman, Mayor

ATTEST:

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Diana Hall, City Secretary