

CITY OF HUBBARD

MARY ALDERMAN, Mayor
JASON PATRICK, City Manager
DIANA ECHARTEA, City Secretary

KENNETH BALDWIN, Mayor Pro-Tem
CHRISSA WILKINS-SPIGENER, Court Clerk
WAYNE TAYLOR, Alderman

ROGER LYNCH, Alderman
CHRIS HOWELL, Alderman
MARTY KIMBROUGH, Alderman

NOTICE OF REGULAR CITY COUNCIL MEETING MINUTES

June 15, 2021

I. Call to Order, Proof of Posting, Proof of Notification

Mayor, Mary Alderman called the Regular Meeting to order and announced a quorum was present with Kenneth Baldwin, Chris Howell, Wayne Taylor, Marty Kimbrough and Roger Lynch. Followed by the Pledge of Allegiance.

PUBLIC COMMENTS - Larry Hawthorne stated in reference to Item G on this agenda requested the council be more specific on revenue for the Recreation Center.

Steve Czapski stated an issue came up regarding neighbors having cows in town; causing a foul odor. A rooster has also been seen on top of his car; causing scratches. Also, another issue is dogs at large. Jason Patrick reported cows were being moved by Jason Hammer.

PUBLIC COMMENTS

I. ACTION ITEMS

A. 2019-2020 Audit of Financials prepared by William Grimsley, CPA

Missing page was presented to the council for review. Chris Howell made the motion to approve the 2019-2020 Audit prepared by William Grimsely; seconded by Wayne Taylor. The vote was 5 to 0. Motion carried.

B. Republic Services annual rate increase of 3.5%, effective July 1, 2021.

Republic Service Representative, Laura Capers was present. Marty Kimbrough commented the current contract is locked in for 5 years; unless the city has issues that can not be corrected. Section 3 states service will not start before 7:00 am however, they are in town by 5:30 - 6:00 a.m. causing disruption of sleep for the neighbors. Marty Kimbrough asked Laura if COVID circumstances was considered when passing the rate increase. Laura explained it was not because more waste was at home due to people working or staying at home.

Chris Howell made the motion to accept the 3.5% rate increase, seconded by Kenneth Baldwin. The vote was 5 to 0. Motion carried

C. Ordinance 052021-6 - An Ordinance amending appendix A, Section A7.008 of the Code of Ordinances of the City of Hubbard, Texas entitled Garbage collection rates to provide for an increase in fees that will be effective on the August Water Billing Cycle of 2021 which is paid in September 2021. This rate increase is due to Republic Services Waste Collections raising their rate.

Chris Howell made the motion approve Ordinance 052021-6 An Ordinance amending appendix A, Section A7.008 of the Code of Ordinances of the City of Hubbard, Texas entitled Garbage collection rates to provide for an increase in fees that will be effective on the August Water Billing Cycle of 2021 which is paid in September 2021; seconded by Kenneth Baldwin. The vote was 5 to 0. Motion carried.

D. Municipal Pool Lease Agreement with David and Guyla McClinton.

Council approved adopting an Agreement in 2014 and minutes of 2017 reflected it was renewed for another year. The budget is normally set on historical costs every year. Council reviewed the agreement and noted areas of concern on workers compensation and liability insurance. Wayne Taylor made the motion to approve the Municipal Pool Lease Agreement as written and look at revising next year; seconded by Chris Howell. The vote was 5 to 0. Motion carried.

E. Hubbard Economic Development Corporation By-Laws.

Council discussed at least 2 council members should be appointed to the HEDC board otherwise more than 2 would be considered a council quorum; absenteeism from meetings and revising By-Laws. It was recommended to send letters out to each board member asking if still interested in serving on the board and consider revising HEDC By-Laws. Roger Lynch made the motion to table this item; seconded by Wayne Taylor. The vote was 5 to 0. Motion carried.

F. Board appointments to the Hubbard Economic Development Corporation

Roger Lynch made the motion to table this item; seconded by Wayne Taylor. The vote was 5 to 0. Motion carried.

G. Hubbard City Civic Center and Wheatley Recreation Center generating revenue.

Marty Kimbrough stated after a review of the budget regarding expenses for the Wheatley Recreation Center, Pool and Civic Center; no revenue is generated from the Recreation Center and Pool to off-set the expenses. Recreation Center does receive donations during the year to help with Christmas toys and Exxon Mobile Grant is applied by Larry Hawthorne every year to assist the city with the Center expenses. However, it was stressed the city should explore ways of generating revenue. No formal action was taken on this agenda item.

H. Resolution 062021-02 - A Resolution of the City Council of the City of Hubbard, Texas, Authorizing Budget Amendments to the 2020-2021 Operating Budget.

Budget was amended to reflect the Smith Foundation Grant and expense.

A break was requested at 7:33 p.m. Council returned to session at 7:35 p.m.

Roger Lynch made the motion to approve Resolution 062021-02 - A Resolution of the City Council of the City of Hubbard, Texas, Authorizing Budget Amendments to the 2020-2021 Operating Budget; seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

I. Renewing employee health benefit coverage with TML Health Benefits Pool.

TML Health Benefits representative, Shannon Caldwell was present and discussed the health benefit rate increases and plan. The Health Plan the city is currently on will no longer be available after September 30, 2021. Chris Howell made the motion to approve health benefit coverage Option 1 with TML Health; seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

J. Post Oak Contract Agreement.

Jason Patrick stated a copy of the agreement would not be available until tomorrow morning and copies would be distributed at that time. Wayne Taylor made the motion to table this item until next month; seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

K. Minutes of May 11, 2021.

Marty Kimbrough made the motion to approve the minutes of May 11, 2021; seconded by Wayne Taylor. The vote was 5 to 0. Motion carried.

L. Financial statements for May 2021.

Comments were made regarding the bee removal at the Wheatley Recreation Center, owner of the Justice Center and pool expense; Roger Lynch made the motion to approve the May 2021 financial statements; seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

II. REPORTS

Jason Patrick reviewed the Police Department's monthly activity: 340 calls for service, total violations of 217 with 1 citation issued to a minor. CARES Act will provide the city with approximately \$300,000 and funds will be utilized on water/sewer projects and possibly upgrading technology. July 14, 2021 at 4:00 p.m. budget workshop is scheduled. Abatement notices were mailed out to 33 residents noting of various city violations. Motor grader was fixed by Curtis Ellison.

Larry Hawthorne discussed the Wheatley Recreation Center monthly activity: May 1, 2021 food give away for 128 clients with a total of 340 family members. Next scheduled dates for food give away June 5th, June 19th, July 3rd, July 17th, August 7th and August 21th.

Kenneth Baldwin reported the Fire Department received 28 calls last month.

III. ADJOURNMENT

Kenneth Baldwin made the motion to adjourn the regular session; seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

Mary Alderman, Mayor

ATTEST:

Diana Echartea, City Secretary