

CITY OF HUBBARD

MARY ALDERMAN, Mayor
JASON PATRICK, City Manager
DIANA ECHARTEA, City Secretary

KENNETH BALDWIN, Mayor Pro-Tem
CHRISSA WILKINS-SPIGENER, Court Clerk
WAYNE TAYLOR, Alderman
CAROL WALLACE, Utility Clerk

ROGER LYNCH, Alderman
CHRIS HOWELL, Alderman
MARTY KIMBROUGH, Alderman

NOTICE OF SPECIAL CALLED CITY COUNCIL MEETING MINUTES OF JANUARY 4, 2022

I. **Call to Order, Proof of Posting, Proof of Notification**

Mayor, Mary Alderman called the Special Called Meeting to order and announced a quorum was present with Kenneth Baldwin, Wayne Taylor, Marty Kimbrough, Chris Howell and Roger Lynch. Followed by the Pledge of Allegiance.

II. PRESENTATION

Mike McKibben was not able to be present to discuss procedures in collecting delinquent property taxes and requested to be placed on February agenda.

III. PUBLIC COMMENTS

Derek Phillip was present to discuss a new location for Jots Rentals, possibly a satellite location. He also asked the council to consider an agreement to dispose of their customer waste at the Hubbard Wastewater Plant.

Jason Hubbard was present to discuss a multi-use permit at 703 North Magnolia for the purpose of a Bed & Breakfast, pop-up food, event space rental and etc.

Robert Doran was not present to discuss a 12x32 portable building to be used as a small church due to establishing another location prior to meeting.

Gary Jones was not present to address invasion of privacy due to excessive lighting and cameras at 304 NW 4th Street because of having a prior appointment.

IV. ACTION ITEM

A. Derek Phillips agreement to dispose of their customer waste at the Hubbard Wastewater Plant.

Wayne Taylor made the motion to move forward with the agreement for the disposal of their customer waste at Hubbard Wastewater Plant, seconded by Roger Lynch. The vote was 5 to 0. Motion carried.

B. Jason Hubbard's multi-use permits.

Marty Kimbrough made the motion to approve Jason Hubbard's request for Bed and Breakfast and pop-up food vendors after re-zoning is considered; seconded by Roger Lynch. The vote was 4 to 1. Marty Kimbrough, Roger Lynch, Wayne Taylor and Chris Howell voted aye. Kenneth Baldwin voted nay. Motion carried.

C. Robert Doran's 12x32 portable building; to be used as a small church.

Marty Kimbrough made the motion to remove this item from the agenda; seconded by Wayne Taylor. The vote was 5 to 0. Motion carried.

D. Gary Jones' complaint of excessive lighting and cameras.

Chris Howell made the motion to table this agenda; seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

E. Awarding TxCDBG Contract #7220199 to LC Paving for Water/Sewer Improvements.

Scope of project includes approximately 1,534 linear feet of 12-inch sewer line improvements, manhole replacement, service reconnections and associated appurtenances. The improvements shall take place at Walnut Avenue from intersection of 4th Street/Davis Street northward to North West 1st Street.

Marty Kimbrough made the motion to award the TXCDBG Contract #7220199 to LC Paving for Sewer Collection Improvements; seconded by Roger Lynch. KSA Engineers requested motion be amended to include the base bid amount.

Marty Kimbrough made the motion to award the TXCDBG Contract #7220199 to LC Paving with a base bid of \$184,445 for Sewer Collection Improvements; seconded by Roger Lynch. The vote was 5 to 0. Motion carried.

F. Agreement with KSA Engineers to prepare the 5-year update to the Water Conservation and Drought Contingency Plan.

Wayne Taylor made the motion to approve the agreement with KSA Engineers to prepare the 5-year update to the Water Conservation and Drought Contingency Plan; seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

G. Ratification, Extension and Confirmation of Agreement for the sale and delivery of treated water from Post Oak Special Utility District.

Marty Kimbrough made the motion to approve the Agreement with Post Oak Special Utility District for the sale and delivery of treated water to the City of Hubbard; seconded by Roger Lynch. The vote was 4 to 1. Marty Kimbrough, Roger Lynch, Kenneth Baldwin and Wayne Taylor voted aye. Chris Howell voted nay. Motion carried.

H. Amending 2021-2022 General Budget for the Police Departments' pay increases.

Marty Kimbrough made the motion to amend the 2021-2022 General Budget for the Police Departments' pay increases; seconded by Roger Lynch. The vote was 5 to 0. Motion carried.

I. Minutes of October 12, 2021, November 4, 2021 and November 16, 2021.

Wayne Taylor made the motion to approve the minutes of October 12, 2021, November 4, 2021 and November 16, 2021; seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

J. October and November 2021 financials.

Roger Lynch made the motion to approve the October and November 2021 financials; seconded by Wayne Taylor. The vote was 5 to 0. Motion carried.

V. REPORTS

- A. Jason Patrick reviewed the police departments monthly activity and reported Collin Lynch was rehired as a full-time police officer. Mr. Patrick reported he is currently working on grants for 2 patrol vehicles and would like the council to consider an agreement with MVBA on the collection of bad debts on the utility side.
- B. Wheatley Recreation Center was not presented.
- C. Kenneth Baldwin reported the Fire Department had 36 calls for service last month and currently 9 for the month. Tanker was repaired at a cost of \$49,000.

VI. ADJOURNMENT

Marty Kimbrough made the motion to adjourn the Special Called Meeting; seconded by Wayne Taylor. The vote was 5 to 0. Motion carried.

Mary Alderman, Mayor

ATTEST:

Diana Echartea, City Secretary