

CITY OF HUBBARD

MARY ALDERMAN
Mayor

KENNETH BALDWIN
Mayor Pro-Tem

AUDREY JOHNSON
Council Member

JASON PATRICK
City Manager

DIANA ECHARTEA
City Secretary

CHRIS HOWELL
Council Member

CHRISSA BYRD
Municipal Court Clerk

KAYLA CARGILE
City Clerk

WAYNE TAYLOR
Council Member

MARTY KIMBROUGH
Council Member

NOTICE OF REGULAR CITY COUNCIL MEETING MINUTES JANUARY 19, 2021

I. Call to Order, Proof of Posting, Proof of Notification

Mayor, Mary Alderman called the Regular Meeting to order and announced a quorum was present with Kenneth Baldwin, Chris Howell, Wayne Taylor and Marty Kimbrough present. Audrey Johnson was present by Zoom. Followed by the Pledge of Allegiance. Zoom was available during this meeting with the following link: <https://zoom.us/j/99505335421?pwd=R0phTDhKNDRKRUXISERmY1oyMWRDUT09> Meeting ID: 995 0533 5421, Passcode: 883546. One tap mobile +13462487799, 99505335421# US (Houston).

II. Public Comments - None

III. AGENDA

1. DISCUSSION

- A. Roger Seaton was present to discuss drainage issue causing damage at the Feed Store. Culverts were installed many years ago by James Neal and now have been damaged due to erosion and years of use. Due to elevation water runs to his property causing flooding. Mr. Seaton received 1 bid from L&L Contractor. Council requested Mr. Seaton obtain 2 more bids before any formal action.
- B. Guilleruo Briceuo was not present to discuss multi-housing unit project at South Magnolia, however, requested to be placed on February's agenda.
- C. Jason Patrick discussed the required Newly Elected Official Training offered by Heart of Texas Council of Governments.

2. EMPLOYEE RECOGNITION

Mayor Alderman commended and recognized Chief Jason Patrick and his department. The Mayor read a letter of appreciation from the Texas Western District Judge commending Chief Patrick and his department.

3. ACTION ITEMS

Alderman Johnson was not present via video conference during Agenda Items A-E due to technical difficulties.

- A. Ordinance authorizing the issuance and sale of City of Hubbard, Texas General Obligation Refunding Bond, Series 2021, levying an annual ad valorem tax for the payment of said Bond, and enacting other provisions relating to the subject.

Chris Howell made the motion to approve Ordinance authorizing the issuance and sale of City of Hubbard, Texas General Obligation Refunding Bond, Series 2021, levying an annual ad valorem tax for the payment of said Bond, and enacting other provisions relating to the subject; seconded by Marty Kimbrough. The vote was 4 to 0. Motion carried.

- B. Resolution to designate authorized signators for the 2020 Texas CDBG program contract 7220199.

Marty Kimbrough made the motion to approve Resolution designating signators for the 2020 Texas CDBG program contract 7220199; seconded by Wayne Taylor. The vote was 4 to 0. Motion carried.

- C. Resolution adopting required CDBG Civil Rights policies.

Marty Kimbrough made the motion to approve Resolution adopting required CDBG Civil Rights policies, seconded Chris Howell. The vote was 4 to 0. Motion carried.

- D. Proclamation of April as Fair Housing Month.

Marty Kimbrough made the motion to proclaim April as Fair Housing Month, seconded by Wayne Taylor. The vote was 4 to 0. Motion carried.

- E. Ordinance 012021-01 Designating the Hillsboro Reporter as the official newspaper for the City.

Wayne Taylor made the motion to approve Ordinance 012021-01 Designating the Hillsboro Reporter as the official newspaper for the City; seconded by Chris Howell. The vote was 4 to 0. Motion carried.

Alderman Johnson returned to council meeting via videoconference by Zoom

- F. Ordinance 012021-02 Amending results of November 3, 2020 election. Certifying the election results for the office of 3 council seats full term and one council seat unexpired term for the City of Hubbard, Texas and ordaining other provisions relating to the subject matter thereof.

Chris Howell made the motion to approve Ordinance 012021-02 Amending results of November 3, 2020 election. Certifying the election results for the office of 3 council seats full term and one council seat unexpired term for the City of Hubbard, Texas and ordaining other provisions relating to the subject matter thereof; seconded by Wayne Taylor. The vote was 5 to 0. Motion carried.

- G. ORDINANCE 012021-03 OF THE CITY COUNCIL OF THE CITY OF HUBBARD ESTABLISHING PROCEDURES FOR A GENERAL ELECTION TO BE HELD ON MAY 1, 2021 FOR THE PURPOSE OF ELECTING TWO COUNCIL MEMBERS FOR A 2-YEAR TERM AND ONE MAYOR FOR A 2-YEAR TERM AT LARGE; AND PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION

Marty Kimbrough made the motion to approve Ordinance 012021-03 of the City Council of the City of Hubbard establishing procedures for a general election to be held on May 1, 2021 for the purpose of electing two Council Members for a 2-year term and one Mayor for a 2-year term at large; and providing details relating to the holding of such election; seconded by Kenneth Baldwin. The vote was 5 to 0. Motion carried.

- H. Audit proposal from Certified Public Accountant William Grimsley.

Jason Patrick advised council previous auditor declined the proposal for auditing services but recommended William Grimsely. Mr. Grimsely previously worked with auditor and is familiar with Hubbard. Bid was presented at \$13,000.

Wayne Taylor made the motion to accept William Grimsely bid proposal at \$13,000; seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

I. Accepting donated property from Jacquelyn Kilgo.

Marty Kimbrough made the motion to accept the donated property located at South Live Oak Avenue, Blk 111 LT 1 & 2 from Jacquelyn Kilgo; seconded by Audrey Johnson. The vote was 5 to 0. Motion carried.

J. Minutes of November 17, 2020.

Wayne Taylor made the motion to approve the minutes of November 17, 2020; seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

K. Financial statements for December 2020.

Kenneth Baldwin made the motion to approve the December 2020 financial statements; seconded by Wayne Taylor. The vote was 5 to 0. Motion carried.

4. REPORTS

- A. Jason Patrick presented the monthly activity report for the Police Department. The department received 136 calls for service. Chief Patrick extended his appreciation to Mr. and Mrs. Jim Fritche for their continuous support for the city and its needs.

City Manager reported on the following: Multi-Housing project is still pending due to environmental study; lift station is complete other than driveway needs construction; City received 400 tons of asphalt from TXDOT and will be completing city-wide street repairs; City received a new grant in the amount of \$300,000 for sewer system upgrades; currently cleaning up city barn and scraping metal that is of no use. City Hall had been closed a couple of days due to COVID.

- B. Larry Hawthorne presented a report from the Wheatley Center. In December the toys for children Christmas give away was a success. A big thank you to the community and a special thanks for Teddy and Heather Monthey who were Santa's helpers. In January 2021 meals were served and groceries distributed.
- C. Kenneth Baldwin extended his appreciation to Mr. and Mrs. Jim Fritche for purchasing 20 pairs of fire boots for the department.

Jason Patrick advised he had been contacted by representatives working on the Windmill projects. The company will be purchasing water from the city at \$14.00 per 2,000 gallons.

5. ADJOURNMENT

Motion was made by Chris Howell to adjourn the Regular session; seconded by Marty Kimbrough. The vote was 5 to 0. Motion carried.

Mary Alderman, Mayor

ATTEST:

Diana Echartea, City Secretary