

# CITY OF HUBBARD

MARY ALDERMAN  
Mayor

KENNETH BALDWIN  
Mayor Pro-Tem

AUDREY JOHNSON  
Council Member

JASON PATRICK  
City Manager

DIANA ECHARTEA  
City Secretary

EVLYN HAWTHORNE  
Council Member

CHRIS BYRD  
Municipal Court Clerk

KAYLA CARGILE  
City Clerk

LYNN HAMMER  
Council Member

## MINUTES OF REGULAR CITY COUNCIL MEETING January 14, 2020 at 6:00 pm

### **I. Call to Order, Proof of Posting, Proof of Notification**

Mayor, Mary Alderman called the Regular Meeting to order and announced a quorum was present; followed by the Pledge of Allegiance. All council members were present

### **II. *Public Comments: Persons may address the City Council on any issues during this time. (limited to 3 minutes per speaker)***

Joaquin Hernandez was present to discuss converting 2 lots into a commercial property located at 1017 NE 4<sup>th</sup> street. Drawings of projected project were reviewed by Council. Mr. Hernandez was instructed to obtain a Specific Use Permit from City Hall.

Wayne Taylor was present on behalf of the Cemetery Association to discuss a resident on 2<sup>nd</sup> street using his house for auto repairs. Jason Patrick reported numerous letters and citations have been issued to the homeowner and per city ordinance if vehicles have no valid registration or inspection vehicles can be towed, however, towing fees will be the city's responsibility. Council suggested the police department take immediate action on having vehicles removed.

### **III. Action Items**

A. City attorney's rate increase that was effective December 1, 2019.

Lynn Hammer made the motion to approve the city attorney's rate increase effective December 1, 2019, seconded by Audrey Johnson. The vote was 4 to 0. Motion carried.

B. Additional payment to Extreme Roofing & Construction in the amount of \$3,500, paid on December 10, 2019.

Lynn Hammer made the motion to approve the additional amount of \$3,500 paid on December 10, 2019 to Extreme Roofing for the repairs at the Recreation Center, seconded by Audrey Johnson. The vote was 4 to 0. Motion carried.

- C. ORDINANCE 01142020-1 OF THE CITY COUNCIL OF THE CITY OF HUBBARD ESTABLISHING PROCEDURES FOR A GENERAL ELECTION TO BE HELD ON MAY 2, 2020 FOR THE PURPOSE OF ELECTING THREE COUNCIL MEMBERS FOR A 2-YEAR TERM AND ONE COUNCIL MEMBER FOR A 1-YEAR TERM AT LARGE; AND PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION.

Lynn Hammer made the motion to approve ORDINANCE 01142020-1 OF THE CITY COUNCIL OF THE CITY OF HUBBARD ESTABLISHING PROCEDURES FOR A GENERAL ELECTION TO BE HELD ON MAY 2, 2020 FOR THE PURPOSE OF ELECTING THREE COUNCIL MEMBERS FOR A 2-YEAR TERM AND ONE COUNCIL MEMBER FOR A 1-YEAR TERM AT LARGE; AND PROVIDING DETAILS RELATING TO THE HOLDING OF SUCH ELECTION; seconded by Kenneth Baldwin. The vote was 4 to 0. Motion carried.

- D. ORDINANCE 01142020-2 AN ORDINANCE AMENDING CHAPTER 7 MUNICIPAL COURT, ARTICLE 7.02 FEES, COSTS AND SPECIAL EXPENSES BY ADDING A NEW SECTION KNOWN AS SECTION 7.02.004 – FAILURE TO APPEAR/VIOULATE PROMISE TO APPEAR FINE.

Lynn Hammer made the motion to approve ORDINANCE 01142020-2 AN ORDINANCE AMENDING CHAPTER 7 MUNICIPAL COURT, ARTICLE 7.02 FEES, COSTS AND SPECIAL EXPENSES BY ADDING A NEW SECTION KNOWN AS SECTION 7.02.004 – FAILURE TO APPEAR/VIOULATE PROMISE TO APPEAR FINE, seconded by Evlyn Hawthorne. The vote was 4 to 0. Motion carried.

- E. Minutes of November 12, 2019.

Evlyn Hawthorne made the motion to approve the November 12, 2019 minutes, seconded by Audrey Johnson. The vote was 4 to 0. Motion carried.

- F. November-December 2019 financials.

Lynn Hammer made the motion to approve the November and December financial, seconded by Audrey Johnson. The vote was 4 to 0. Motion carried.

#### **IV. Discussion**

- A. Wheatley Recreation Center Activity Report – Toys-4-Tots was a great success and appreciate all the help from staff. This weekend is food give-away.
- B. City Manager and Police Chief 's Monthly Activity Report – Jason Patrick reported DQ has been purchased by an investor out of Dallas, 2015 FEMA grants have been closed; construction will begin on February 3<sup>rd</sup> at the Trimble Lift station, obtaining sewer line easement from Raymond Smith has been completed; water plant is up to code and is supporting

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its own; working on annexation South end of town and Dubs has been purchased. Police Department's monthly activity was reviewed.

**V. Adjourn**

Audrey Johnson made the motion to adjourn the council's regular session, seconded by Evelyn Hawthorne. The vote was 4 to 0. Motion carried.

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***Mary Alderman, Mayor***

ATTEST:

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***Diana Echartea, City Secretary***