

PLEASE READ THIS FORM BEFORE CALLING THE COURT

City of Hubbard
 Municipal Court
Judge Shannon Skilling

118 N. Magnolia
 Hubbard, Texas 76648
254-576-2576 EXT 202

Court Hours
 Monday - Thursday
 8:00 am - 4:00pm

Number of Miles Over the Speed Limit	
01-10	\$242.90
11-15	\$252.90
16-20	\$262.90
21-25	\$272.90
26-30	\$287.90
31-35	\$302.90
36 & up	\$322.90

PLEASE CALL COURT FOR PRICING IF SPEEDING IN A SCHOOL ZONE OR CONSTRUCTION ZONE WITH WORKERS PRESENT.

Child Safety Restraint Violation	
Under 8 years	\$182.00
8-15 yrs	\$182.00

Adult No Seat Belt- Driver (Over 15).....\$187.00
 For Other Seat Belt Violations Please Call
 The Court.

No Drivers license	\$261.90
Possession of drug paraphernalia.....	\$469.00
Expired Drivers license	\$242.00
Expired registration.....	\$219.00
Overtaking/passing violation	\$213.00
Littering	\$203.00
Minor in possession.....	\$214.00
No Liability Insurance.....	\$392.00
Running stop/light.....	\$222.90
Open Alcohol Container.....	\$246.00

This letter is furnished as a courtesy to you by the Municipal Court of Hubbard, Texas to assist you in making disposition of the charge(s) filed against you. Please note THE JUDGE CAN NOT DISCUSS THE MERITS OF A PENDING JUDICIAL PROCEEDING PRIOR TO TRIAL (canon 3(5) Code of Judicial Conduct).

If you wish to enter a plea of not guilty and desire a trial please do so as indicated on this form.

You will be notified by the court when you MUST appear for trial and any other required proceedings. You are to advise the court of any change of address. You can choose either a bench trial or trial by jury. Please choose only one.

If you wish to enter a plea of guilty or nolo contendere please so indicate in the proper space provided below. The fine for nolo contendere is the same as that of a plea of guilty.

MAKE YOUR REMITTANCE BY MONEY ORDER, CASHIERS CHECK PAYABLE TO: HUBBARD MUNICIPAL COURT
 Return a copy of the citation with remittance to assure proper credit.
FOR ONLINE PAYMENTS PLEASE CONTACT THE COURT.

Juveniles 16 & under must appear with a parent or guardian. If charged with MIP you MUST appear in court with a parent or guardian.

****POLICE OFFICERS CANNOT GIVE YOU ADVICE ON TRAFFIC CITATIONS.**

Failure to appear:

If you do not appear by the appearance date on your citation you will be charged with a "Failure to Appear" resulting in additional fines and denial of renewal of drivers license.

Compliance Dismissals:

Expired Registration, Expired Drivers License, and some defective equipment violations with dismissal fees. Call the court for more info on these offenses.

Liability Insurance

Liability insurance will be dismissed upon presentation of evidence that liability insurance was in effect on the vehicle driven on date of offense. There is no administrative fee for this charge.

Reply form:

Defendants Name _____
 Address _____
 City, State, Zip _____
 Phone No. _____
 Driver License or ID number _____

___ I hereby enter a plea of guilty and waive my right to a jury trial. Payment for amount of fine is enclosed.

___ I hereby enter a plea of nolo contendere/no contest. Payment for amount of fine enclosed.

___ I hereby plea not guilty and request jury trial.

___ I hereby plea not guilty and request trial by Judge (bench trial).

Request Form For Driving Safety Course

FAILURE TO REMIT THIS FORM ON OR BEFORE
YOUR APPEARANCE DATE WILL RESULT IN
INELIGIBILITY FOR THE COURSE.

**You must have a valid Texas license to take
the driving safety course. No CDL holders.**

PLEASE INDICATE TRUE OR FALSE NEXT TO
THE STATEMENT LISTED BELOW. IF ANY ARE
FALSE YOU ARE NOT ELIGIBLE FOR THE DRIVING
SAFETY COURSE AND MUST REFER TO THE
FORM ON REVERSE.

- I hereby plea no contest
- I possess a valid Texas drivers license.
- I have not taken the drivers safety course in
lieu of paying a fine during the past 12 months.
- I am not in the process of taking the driving
safety course to dismiss another offense.
- I am not charged with going 25 miles or more
over the speed limit, passing a school bus,
emergency vehicle, and do not hold a
commercial drivers license.
- I have enclosed payment of court cost and fee in the
amount of \$144.00.

When requesting the driving safety course, make
sure you have included the following items:

1. The completed and notarized request form for the driving
safety course.
2. A cashiers check or money order in
the amount of \$144.00.
3. A copy of your current auto insurance card.

**Note: When requesting a driving
safety course you only pay the court
costs of \$144.00. Must submit request
form before taking the class.**

Cost is \$164.00 if in a school zone.

Make money orders payable to:
Hubbard Municipal Court

We suggest you send all correspondence to
the court by certified mail.

Phone Calls do not constitute an appearance.

Fill out all blanks on this form.

Thank you.

Hubbard Municipal Court Staff
118 N. Magnolia * Hubbard, TX 76648
(254) 576-2576 x202
Email: courtclerk@hubbardtx.gov

NAME

MAILING ADDRESS

CITY, STATE, ZIP

TELEPHONE # & E-MAIL

DRIVER LICENSE #

DATE OF BIRTH

CITATION #

SIGNATURE DATE

Sworn and subscribed before me this the ____ day
of _____, 20__

NOTARY PUBLIC