

CITY OF HUBBARD

MARY ALDERMAN, Mayor
JASON PATRICK, City Manager
DIANA ECHARTEA, City Secretary

KENNETH BALDWIN, Mayor Pro-Tem
CHRIS WILKINS-SPIGENER, Court Clerk
WAYNE TAYLOR, Alderman

ROGER LYNCH, Alderman
CHRIS HOWELL, Alderman
MARTY KIMBROUGH, Alderman

NOTICE OF REGULAR CITY COUNCIL MEETING MINUTES

August 17, 2021

I. Call to Order, Proof of Posting, Proof of Notification

Mayor, Mary Alderman called the Regular Meeting to order and announced a quorum was present with Kenneth Baldwin, Chris Howell, Wayne Taylor, Marty Kimbrough and Roger Lynch. Followed by the Pledge of Allegiance.

II. PUBLIC COMMENTS

Hollis Rutledge was present and discussed the background on his firm and staff. Mr. Rutledge is proposing to provide grant-writing services on a monthly retainer fee. Rutledge and Associates is a management and marketing counseling firm that serves both private and public entities. The Firm associates have extensive knowledge and experience at the local, state and national levels.

III. EXECUTIVE SESSION:

The City Council convened into closed session at 6:21 p.m. under Section 551.071 of the Texas Government Code – Consultation with Attorney regarding Post Oak Contract.

At 6:52 p.m. the Council reconvened into Regular Session.

IV. REGULAR SESSION:

A. Hollis Ruthledge and Associates proposal for grant services.

Chris Howell made the motion to table this item, seconded by Wayne Taylor. The vote was 5 to 0. Motion carried.

B. On matters of deliberation in Executive Session.

Kenneth Baldwin made the motion to take no action on the current contract, seconded by Roger Lynch. The vote was 5 to 0. Motion carried.

C. Petition to close alleyway between Bois D'Arc Avenue and Cactus Avenue.

Marty Kimbrough made the motion to approve the petition closing alleyway between Bois D'Arc Avenue and Cactus Avenue, seconded by Chris Howell. The vote was 5 to 0. Motion carried.

- D. **Ordinance No. 082021-07 an Ordinance closing, vacating and abandoning an alley located between Lots 1-4 and Lots 5-8 of Block #7 of the Onstott Addition to the City of Hubbard, Hill County, Texas and authorizing the City Manager to execute a Quit Claim or Deed Without Warranty.**

Marty Kimbrough made the motion to approve Ordinance No. 082021-07 **an Ordinance closing, vacating and abandoning an alley located between Lots 1-4 and Lots 5-8 of Block #7 of the Onstott Addition to the City of Hubbard, Hill County, Texas and authorizing the City Manager to execute a Quit Claim or Deed Without Warranty;** seconded by Roger Lynch. The vote was 5 to 0. Motion carried.

- E. Petition to close portion of 8th Street between Bois D'Arc Avenue and Cactus Avenue.

Marty Kimbrough made the motion to approve the petition closing a portion of 8th Street between Bois D'Arc Avenue and Cactus Avenue, seconded by Wayne Taylor. The vote was 5 to 0. Motion carried.

- F. **Consider and act on Ordinance No.082021-08 an Ordinance closing, vacating and abandoning that portion of 8th Street between Block #6 and Block #7 of the Onstott Addition to the City of Hubbard, Hill County, Texas and authorizing the City Manager to execute a Quit Claim or Deed Without Warranty.**

Marty Kimbrough made the motion to approve Ordinance No.082021-08 **an Ordinance closing, vacating and abandoning that portion of 8th Street between Block #6 and Block #7 of the Onstott Addition to the City of Hubbard, Hill County, Texas and authorizing the City Manager to execute a Quit Claim or Deed Without Warranty,** seconded by Roger Lynch. The vote was 5 to 0. Motion carried.

- G. Hubbard Economic Development Corporation amended By-Laws dated July 12, 2021.

Marty Kimbrough made the motion to approve the amended HEDC By-Laws dated July 12, 2021; seconded by Chris Howell. The vote was 5 to 0. Motion carried.

- H. Hubbard Economic Development Corporation proposed budget for fiscal year 2021-2022

Wayne Taylor made the motion to approve the HEDC proposed budget for fiscal year 2021-2022; seconded by Kenneth Baldwin. The vote was 5 to 0. Motion carried.

- I. City of Hubbard 2021-2022 proposed budget.

Kenneth Baldwin made the motion to approve the 2021-2022 proposed budget, seconded by Chris Howell. The vote was 5 to 0. Motion carried.

- J. Proposed 2021 Tax Rate.

Roger Lynch made the motion to approve the proposed 2021 Tax Rate at \$.079200/100; seconded by Chris Howell. The vote was 5 to 0. Motion carried.

- K. Minutes of July 13, 2021 and July 14, 2021.

Marty Kimbrough made the motion to approve the minutes of July 13, 2021 and July 14, 2021; seconded by Chris Howell. The vote was 5 to 0. Motion carried.

L. Financial statements for July 2021.

Wayne Taylor made the motion to approve the July 2021 financial statements; seconded by Kenneth Baldwin. The vote was 5 to 0. Motion carried.

V. REPORTS

A. Police Department/City Manager monthly report.

Jason Patrick presented a monthly activity report for the Police Department, noting 243 calls for service, 102 violations and 10 citations issued to minors. On the city side, 2015 FEMA projects are closed; Mr. Guillermo Briceno has started on his housing projects; more abatement citations have been issued with about 65% cooperation; projected construction for the multi-housing project is November or December; clay valve has been replaced, no reason not to get water from Post Oak and received confirmation that first half of the 2021 CLFRF - Coronavirus Local Fiscal Recover Funds (CLFRF) has been deposited.

B. Larry Hawthorne presented a monthly activity report for the Wheatley Recreation Center. On August 7, 2021 served over 100 families at the Food Give Away event; August 14, 2021 Back to School Rally was held with visitors from Hubbard ISD and served 90 families. Mr. Hawthorne discussed the need of a detailed budget for the Recreation Center seeing revenue/expenses; discussed council's expectations of generating revenue for the upcoming year and removing salaries from budget.

C. Wil Geltmeier presented a report for the Fire Department. Mr. Geltmeier reported the current volunteers have an average of 35 years and currently a shortage; need younger individuals and someone that works/lives in the area; numerous grants have been submitted and received for the department.

VI. ADJOURNMENT

Wayne Taylor made the motion to adjourn the Regular Session, seconded by Kenneth Baldwin. The vote was 5 to 0. Motion carried.

Mary Alderman, Mayor

ATTEST:

Diana Echartea, City Secretary