

# CITY OF HUBBARD

MARY ALDERMAN, Mayor  
JASON PATRICK, City Manager  
DIANA HALL, City Secretary  
CAROL WALLACE, Utility Clerk

KENNETH BALDWIN, Mayor Pro-Tem  
SIMONE JOHNSON, Alderman

ROGER LYNCH, Alderman  
WAYNE TAYLOR, Alderman  
VACANT, Alderman

## MINUTES OF REGULAR CALLED MEETING APRIL 16, 2024

### Call to Order, Proof of Posting, Proof of Notification

Mayor, Mary Alderman called the Regular Meeting to order at 6:00 p.m. and announced a quorum was present with Kenneth Baldwin, Wayne Taylor, Roger Lynch and Simone Johnson. Followed by the Pledge of Allegiance

### INFORMAL CITIZEN COMMENTS (open for 5 minutes only) - none

#### I. DISCUSSION

- A. Jeana Green, Chair of NHS Park Committee and members provided a presentation of their proposal to improve the Hubbard City Lakes and work in partnership with the city. The areas of discussion for improvement were tennis court, playground, dock, picnic tables, volleyball pit and lights. Currently, the NHS Park Committee has raised \$1,862 and will continue to fundraise over time.

#### II. AGENDA ITEMS

- A. 2022-2023 fiscal year audit prepared by Donald Allman, CPA.

Mr. Allman presented copies of the audit and reviewed sections pertaining to revenues, expenses, long-term debt and decrease in fund balances. Simone Johnson made the motion to approve 2022-2023 fiscal year audit; seconded by Roger Lynch. Simone Johnson, Roger Lynch and Kenneth Baldwin voted aye. Wayne Taylor stated it would have been helpful to receive the audit before now and voted nay. Motion carried.

- B. Water Supply Study prepared by KSA Engineers

Danny Hays with KSA was present and discussed about the council's request for a CCN application. Mr. Hays stated the following: process is slow with the Public Utility Commission because they do ask a lot of detailed questions, need to clean up the overlapping portion with Post Oak and Whitney Rivers will be the contact for this project and will get an estimated cost. Wayne Taylor made the motion to table action on this item; seconded by Simone Johnson. The vote was 4 to 0. Motion carried.

- C. Frontier Waste Services rate increase to be effective June 1, 2024.

Kenneth Baldwin made the motion to approve Frontier Waste Services rate increase of 3.72%; seconded by Simone Johnson. The vote was 4 to 0. Motion carried.

- D. Garbage Rate increase to Hubbard residents, effective June 1, 2024.

Kenneth Baldwin made the motion to approve increasing residential and commercial garbage rates by 3.72%; seconded by Simone Johnson. The vote was 4 to 0. Motion carried.

- E. Ordinance No. 042024-42 renewing lease agreement between David McClinton and City of Hubbard for the operation and management of the Hubbard Municipal Pool during the summer months of the year 2024.

Wayne Taylor made the motion to renew lease agreement with David McClinton for the operation and management of the Hubbard Municipal Pool; seconded by Roger Lynch. The vote was 4 to 0. Motion carried.

F. NHS Park Committee's proposal for improving the Hubbard City Lakes.

Roger Lynch made the motion to approve NHS Park Committee proposal; seconded by Wayne Taylor. The vote was 4 to 0. Motion carried.

G. Minutes of March 19, 2024.

Wayne Taylor made the motion to approve the minutes with the removal of Marty Kimbrough's name from the list of quorum present; seconded by Roger Lynch. The vote was 4 to 0. Motion carried.

H. March 2024 financials.

Wayne Taylor made the motion to approve March 2024 financials; seconded by Simone Johnson. The vote was 4 to 0. Motion carried.

**III. EXECUTIVE SESSION**

Kenneth Baldwin made the motion for the Council to convene into closed session under Section 551.084 of the Texas Government Code, Personnel Matters to: Deliberate complaints, duties, actions and consider forensic audit of Court Clerk position; seconded by Simone Johnson. The vote was 4 to 0. Motion carried.

Wayne Taylor made the motion for the Council to reconvene into open session; seconded by Roger Lynch. The vote was 4 to 0. Motion carried.

**IV. Matters of deliberation in Executive Session.**

Kenneth Baldwin made the motion to table the issues discussed in executive session; seconded by Simone Johnson. The vote was 4 to 0. Motion carried.

**V. MONTHLY REPORTS**

None reported

**VI. ADJOURNMENT**

Roger Lynch made the motion to adjourn the regular session; seconded by Simone Johnson. The vote was 4 to 0. Motion carried.

---

Mary Alderman, Mayor

ATTEST:

---

Diana Hall, City Secretary